**User Story #9: Complaint Participants (Workflow Pages)**

**USER STORY: As a mandated reporter, I want to enter Complaint Participants, so that I can record demographic details related to individuals involved in the incident**

**STATIC CONTENT**

* App Name (Logo): Family Now
* Visual screen elements
* Screen Title: Complaint Participants
* Sub headers: Summary, Personal Information, Roles, Address, Contact Information, Access to the child victims
* Left Navigation links: Reporting Person Profile (enabled), Complaint Participants (highlighted), Allegations, Additional Information/Supporting Documentation, Complaint Summary
* Trigger action: User clicks on “Save and Continue” on the Reporter Profile Screen OR directly clicks on “Complaint Participants” link

**HEADER FIELDS**

* Complaint Name
* Child Name (with the Photo)
* Field Length: 50
* Validation: The name will be visible only when an ACV is selected as Complaint Name on the Complaints Participants screen.
* Complaint ID
* Field name: Complaint ID
* Field Type: Display Number
* Validation: ID will always be displayed on the screen for a new/update complaint
* Date Submitted
* Field name: Date Submitted
* Field Type: Date
* Validation: This field will be populated by the system on click of the Save and Submit button on the Summary Screen
* Status:
* Field name: Status
* Field Type: Display Text
* Field Length: 35
* Validation: While opening a new complaint, the status will be “In-Progress”

**Table Name – Summary**

* Name:
* Column name: Name
* Type: Display Text (Last Name, First Name)
* Length: 50
* Validation: Name display has to be in Last Name, First Name format.
* Participant ID:
* Column name: Participant ID
* Type: Hyperlink
* Display: Number
* Length: 50
* Validation: Cannot be null. On clicking the Participant ID, the participant details are displayed below in the screen fields
* Participant ID:
* Column name: Participant ID
* Type: Number
* Length: 50
* Validation: Cannot be null.
* Gender:
* Column name: Gender
* Type: Text
* Date of Birth
* Column name: DOB
* Type: Date
* Length: 10
* Mandatory: No
* Age
* Column name: Age
* Type: Varchar
* Length: 15
* Display: XX years XX months
* Validation: System calculated based on the date of birth
* Role
* Column name: Role
* Type: Text
* Length: 15
* Validation: Cannot be null
* Action

Complaint Name

* Column name: Action
* Type: Icon display
* Applicable Icon: Tick
* Validation: Should be available only for the ACV. When the tick icon is selected, the screen refreshes and the corresponding participant will be the Complaint name displayed on the Header

Delete

* Type: Icon display
* Applicable Icon: Delete
* Validation: The corresponding participant should be deleted on clicking the delete icon after confirmation. Participant who is the Complaint name cannot be deleted

**FORM FIELDS**

Personal Information (Group Header)

* First Name
  + Field label: First Name
  + Field Type: Text
  + Field Length: 35
  + Mandatory : Yes
  + Default Value: Blank
  + Error message: First Name cannot be blank
* Last Name
  + Field label: Last Name
  + Field Type: Text
  + Field Length: 35
  + Mandatory : Yes
  + Default Value: Blank
  + Error message: Last Name cannot be blank
* Suffix
  + Field label: Suffix
  + Field Type: Dropdown
  + Field Options: Values come from Ref\_Data ReportantCategory
  + Default Value: Select
  + Error Message: Select a Reporting Person Category to continue
* Gender
  + Field label: Reporting Person Role
  + Field Type: Dropdown
  + Field Options: From Ref\_Data (Domain Code=Gender)
  + Field Length: 6
  + Default Value: Blank
  + Mandatory: No
* Date of Birth
  + Field label: Date of Birth
  + Field Type: Calendar
  + Field Length: 10
  + Default Value: Blank
* Races
  + Field label: Available Race(s) and Selected Race(s)
  + Field Type: Mover Box
  + Field Options in Available Race(s): from Ref Data (Domain Code=Race)
  + Default Value in Selected Race(s): Blank
  + Validation: Race selected should move to the ‘Selected Race’ box and should not be displayed in the ‘Available Race’

Roles (Group Header)

* + Field label: Available Roles and Selected Role(s)
  + Field Type: Mover Box
  + Field Options in Available Role: from Ref Data (Domain Code =  “ParticipantRole”)
  + Default Value in Selected Role: Blank
  + Validation: Race selected should move to the ‘Selected Race’ box and should not be then displayed in the ‘Available Race’
  + Mandatory: Yes
* Is the person inside the household?
  + Field label: Is the person inside the household?
  + Field Type: Dropdown
  + Field Options : Yes, No
  + Default Value: Unselected

Contact Information (Group Header)

* Mobile Phone
  + Field label: Mobile Phone
  + Field Type: Numbers
  + Field length :12 (eg:999-999-9999)
  + Field Options:
  + Default Value: Blank
  + Mandatory: NO
  + Validation: Please enter a valid Mobile Phone number
* Work Phone
  + Field label: Work Phone
  + Field Type: Numbers
  + Field length :12
  + Field Options:
  + Default Value: Blank
  + Mandatory: No
* Extension
  + Field label: Extension
  + Field Type: Numbers
  + Field length :4
  + Default Value: Blank
  + Mandatory: No
* Email
  + Field label: E-mail
  + Field Type: Varchar
  + Field length :50
  + Default Value: Blank
  + Mandatory: No
* Other
  + Field label: Other
  + Field Type: Varchar
  + Field length :50
  + Default Value: Blank
  + Mandatory: No

Address (Group Header)

* Address Unknown
  + Field label: Address Unknown
  + Field Type: checkbox
  + Default Value: Blank
  + Mandatory: No
  + Validation: When the checkbox is selected, all the other details related to the address (Line 1, Line 2, City, State, Zip) will be disabled.
* Same as
  + Field label: Same as
  + Field Type: Dropdown
  + Field Option: This should display the list of Participants with the address already added for this specific Complaint ID.
  + Display: Participant Last,First Name, Address Type
  + Default Value: Blank
  + Validation:

1. On selection of the value from the dropdown, the address should be copied to the corresponding address fields (as previously saved)
2. For the first participant entered, the dropdown will not have any values. until the save of atleast one participant with an address

* Address Line 1
  + Field label: Address Line 1
  + Field Type: Text (varchar)
  + Field Length: 100
  + Default Value: Blank
* Address Line 2
  + Field label: Address Line 2
  + Field Type: Text (varchar)
  + Field Length: 35
  + Default Value: Blank
* City
  + Field label: City
  + Field Type: Text
  + Field Length: 50
  + Default Value: Blank
* State
  + Field label: State
  + Field Type: Dropdown
  + Field Options: Values from Refdata (Domain Code=State)
  + Field Length: 100
  + Default Value: Blank
* Zip
  + Field label: Zip
  + Field Type: Varchar
  + Field Length: 10
  + Default Value: Blank
* Is this the location that the abuse happened?
  + Field label: Is this the location that the abuse happened
  + Field Type: Dropdown
  + Field Options: Yes, No, Don’t know
  + Default Value: Blank

Access to child Victims (header)

* Does this participant have access to child victims at this location?
  + Field label: Does this participant have access to child victims at this location?
  + Field Type: Dropdown
  + Field Options: Yes, No, Don’t know
  + Default Value: Blank
  + Validation: If yes is selected, then the narrative box, “What access does the participant have to the child victim?” is mandatory
* Narrative
  + Field label: What access does the participant have to the child victim?”
  + Field Type: Narrative Text
  + Field Length: 2000

**BUTTONS & LINKS**

* Cancel
  + Label: Cancel
  + Action: Discards the data and returns user to 'My Complaints' page and the status of this Complaint is In-Progress.
* Save and Add:
  + Label: Save and Add
  + Action: Saves the data in the database, the participant is listed in the Summary table and the focus goes back to the top of the screen for addition of another participant. Data field with be reset to default values.
* Save and Continue
  + Label: Save and Continue
  + Action: Saves the data and Navigates to 'Complaint Participants' page.
* Delete
  + Icon: Trash Can (Delete icon in the Participant Summary table)
  + Action: Deletes the corresponding participant after confirmation

**ACCEPTANCE CRITERIA**

1. Complaint Participant can be successfully added.

2. All the fields are modifiable and Mandatory fields are required to be entered to Save the form

3. Allegations page is enabled only when the User selects “Save and Continue” (until then, Allegation, Additional Information/Supporting Documentation, Complaint Summary links will not be enabled)

4. On Save and Add, the created participant should be displayed in the Summary table.

5. User should be able to select the Complaint Name from the list of ACVs. If there only 1 ACV, this becomes the Complaint Name by default.